



Non-Solicitation Policy

“In order to assure that the forum created at any and all Rocky Mountain Relocation Council (RMRC) events remains open and free from undue pressures; the RMRC Board of Directors has adopted an enforceable non-solicitation policy. The main premise of this policy is that an Attendee at any and all RMRC events is prohibited from directly soliciting business, in any fashion. This policy is not intended to restrict any Attendee from networking with other Attendees in order to gain or provide relevant and timely industry or related information.”

Policy Specifications

- For purposes of this policy, an Attendee is defined as any person attending a RMRC sponsored event, whether that person has paid a registration fee to attend the event or that person has received a complimentary registration to attend the event (i.e. invited speakers, guests or other RMRC designated persons).
- Attendees may not approach another Attendee for the purpose of engaging in conversation or dialogue with that Attendee in order to soliciting business of any sort.
 - This includes, but is not limited to; any topic that could be construed as a direct attempt to gain business or promote a product or service without invitation.
 - Attendees may not distribute business cards or other contact information at an event unless an Attendee’s business card or other contact information is specifically requested by another Attendee.
- Attendees wishing to distribute marketing collateral, or other such materials, may do so only through the purchase of a RMRC sponsorship package that provides such a benefit, at a single event, and must strictly conform to sponsorship and distribution guidelines. No other marketing materials will be permitted at RMRC sponsored events.
 - Purchase of a RMRC sponsorship package does not constitute an ongoing benefit to the sponsor for future RMRC sponsored events, unless specifically stated otherwise.
- Attendees may offer to present at RMRC sponsored events
 - Presentations must be educational in nature and not include information about services and/or products offered by the presenter’s company or partners, unless the Attendee is an event sponsor for that specific event and the sponsorship level allows for such information to be disseminated.
 - RMRC reserves the right to have presenters utilize a RMRC approved PowerPoint template.

Policy Enforcement

- The RMRC Board of Directors is the sole body authorized to enforce the Non-Solicitation Policy.
- Attendees will be reminded verbally of the Non-Solicitation Policy at the beginning of each RMRC sponsored event, by posted notice and/or event handouts.
- Any Board Member will make herself/himself available to assist any Attendee should an Attendee notify any Board Member of a violation of the Non-Solicitation Policy.
- If it is determined that an Attendee is in violation of the Non-Solicitation Policy, the Board Member has the right to:
 - First violation: Privately advise the Attendee that he/she is in violation of the Non-Solicitation Policy and respectfully request that the Attendee cease and desist such action immediately.
 - Second or subsequent violation (cumulative at the current event or at any future events): Privately request that the offending Attendee leave the event immediately.
 - Upon a second or subsequent violation, the Attendee's membership status will be reviewed by the Membership Chair and two (2) other non-Executive Committee Board Members (Non-Solicitation Policy Review Board) to determine subsequent and appropriate action; to include, but not limited to membership revocation.
 - If warranted, the Non-Solicitation Policy Review Board will make a recommendation to the RMRC Executive Committee for appropriate action; to include, but not limited to membership revocation. Executive Committee will make, and take action on, final decision.
 - If a membership is revoked, the former member will receive a pro-rated refund of the applicable calendar year dues, based on the number of months remaining in the calendar year, within ten (10) business days from the date of written notice of revocation.